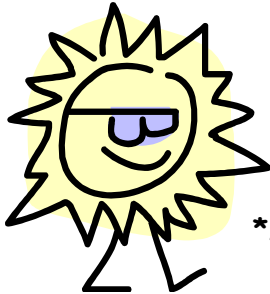




Welcome to Camp Adventure!



**It is VERY IMPORTANT
that all forms are filled out
COMPLETELY!**

**Please note that registrations will only be accepted
when ALL requirements are met.*

REGISTRATION REQUIREMENTS:

1. **REGISTRATION FORM:** *BE SURE TO READ THE REGISTRATION & PAYMENT POLICIES!*
 - Please fill-in all that applies, and read the Terms of Registration thoroughly.
2. **EMERGENCY INFORMATION and IMMUNIZATION FORM** – The State of Arizona requires that this form be filled out **COMPLETELY!**
 - **YOU MUST...**
 - have signatures of BOTH parents/guardians.
 - write FULL ADDRESS and PHONE NUMBER of doctor.
 - choose a hospital and include FULL ADDRESS and PHONE NUMBER. (See partial list below)
 - list at least 2 ADDITIONAL EMERGENCY CONTACTS WITH THEIR FULL ADDRESS AND PHONE NUMBER.
3. **ALSO REQUIRED TO COMPLETE REGISTRATION:**
 - Copy of Current IMMUNIZATION RECORD
 - REGISTRATION FEE of \$30 for one child or \$50 per family and TUITION PAYMENT FOR 1ST WEEK.

***COMPLETED REGISTRATIONS MAY BE DROPPED-OFF AT THE T.C.D.S. OFFICE,
OR MAILED TO: Camp Adventure, 9239 E. Wrightstown Rd., Tucson, AZ 85715**

PHONE: 520-296-0883



LOCAL HOSPITALS:

Tucson Medical Center
5301 E. Grant Rd.
Tucson, AZ 85712
520-327-5461

St. Joseph's Hospital
350 N. Wilmot Rd.
Tucson, AZ 85711
520-873-3000

University Medical Center
1501 N. Campbell Ave.
Tucson, AZ 85724
520-694-0111

TERMS OF REGISTRATION:

Please keep for your records

TUITION/BILLING: **CAMP FEES ARE DUE IN ADVANCE BY 4 PM ON THE WEDNESDAY PRIOR TO THE WEEK CAMPER IS PLANNING TO ATTEND.** If you do not do this, we cannot guarantee that we can place you in camp that week. We gladly accept Visa and MasterCard.

TUITION EXPRESS: Ask us about our convenient payment program which camp fees are automatically withdrawn from your checking, savings or credit card account. Families utilizing Tuition Express must note that **billing is run on the Friday prior** to the week the camper is "planning to attend". Cancellations must be received in writing by the Thursday prior to the week the camper is planning to attend.

FAMILY DISCOUNT: There is a 10% discount for additional children in a family with one full price child enrolled in 5 full days at Camp Adventure, Pre-School or Pre-Kindergarten. The discount applies only to weekly tuition, not to registration fees or special program fees.

DELINQUENT ACCOUNTS: If your account is continuously delinquent, you will be asked to withdraw your child(ren) from the program. A \$25.00 processing fee will be charged for any returned checks or declined Tuition Express transactions. If 2 checks are returned during one school year, all future payments must be made via cash, credit card or money order for 12 months. You will be responsible for payment of all costs involved including reasonable attorney fees if your account is sent to collections.

CHANGE IN SCHEDULE ~ CANCELLATIONS ~ WITHDRAWAL FROM PROGRAM: To be eligible for a refund, not including the registration fee, cancellations must be made in writing by the Thursday prior to the week you are planning to attend. You will be required to pay all fees for the week you are currently registered for if notice is received after Thursday or if Camper is a "no-show".

VACATIONS / ILLNESS: There are NO credits, adjustments or pro-rating for single or partial day absences. If your child is absent due to illness or vacation, full tuition is due for the time your child is not in attendance.

HOLIDAYS: Tuition for the week of Independence Day (4th of July) will be pro-rated only if July 4th falls on a weekday. No other adjustments will be made in tuition for any reason.

LATE PICK-UP: Campers who are not registered in the After Care program and are picked up after 3:30 p.m., will be placed in the fee based program and parent/guardian will be responsible for paying the after care fee. If your child remains past the 6:00 p.m., an additional fee of \$20.00 per fifteen (15) minutes or any portion of a fifteen (15) minute period will be charged. If there are multiple children, the fee will be assessed to each child. Habitual late pick-ups may result in removal from program without refund.

SPECIAL PROGRAMS FEES: Field trips and optional programs may be offered. Most of these programs require fees in addition to regular tuition.

DAILY SIGN-IN/SIGN-OUT: Your child(ren) must be signed in and out with a 1st initial and complete last name by those persons 18 years of age or older, and whose names appear on the Emergency Contact Sheet. You must advise the Director or other designated person in charge, in writing, if any person other than those listed is to pick up your child. Camp Adventure employees will require proof of identification from any caller or any person arriving to pick up your child. A telephone authorization shall be confirmed with the custodial parent at a previously designated phone number.

TRANSPORTATION: Parents are responsible for providing transportation to and from CAMP ADVENTURE. Transportation is provided for authorized field trips.

DISCIPLINE: Teaching children to respect others and be responsible for their actions are essential ingredients in our philosophy. We aim to create an environment that provides children an opportunity to grow and have fun with age appropriate activities set within consistent limits. Choices, redirection, positive reinforcement and logical consequences including time-out and parent conferences are ways we strive to help children grow and learn within our limits. If we determine that we are unable to provide the services to meet the needs of your child without jeopardizing the quality of care provided to other children, you may be asked to withdraw your child.

PUBLICATIONS RELEASE: CAMP ADVENTURE may use photographs, reproductions and/or any sound recordings of my child. Such use would be limited to advertising and publicity for purposes of promoting the program.

MEDICATION: CAMP ADVENTURE may NOT administer over-the-counter drugs. A designated employee may administer properly labeled prescription medications if authorized in the required format on a daily basis. The school administrators or Health Clerk may apply first-aid, secure medical aid and/or ambulance service in case the parent or guardian cannot be reached.

ILLNESS: Your child will be sent home if he/she has a fever, is vomiting or has diarrhea. The child needs to be picked up by an authorized adult as soon as possible in the event of the above symptoms. Your child needs to be symptom free for twenty-four (24) hours before he/she may return to camp. If your child has been exposed to a contagious disease, you must notify the camp director or Health Clerk.

FIELD TRIPS: Supervised field trips may be scheduled to local areas of interest. Your signature authorizes Camp Adventure to take your child on all field trips. In addition, you will be responsible to sign an authorization form on the day of the field trip

SPECIAL NEEDS CHILDREN: If your child has any special needs, please set up an appointment with the camp director. Your child will be enrolled once it is determined that CAMP ADVENTURE can fully meet his/her needs.

SWIMMING: Your signature authorizes your child to swim at CAMP ADVENTURE throughout the school year and summer camp.